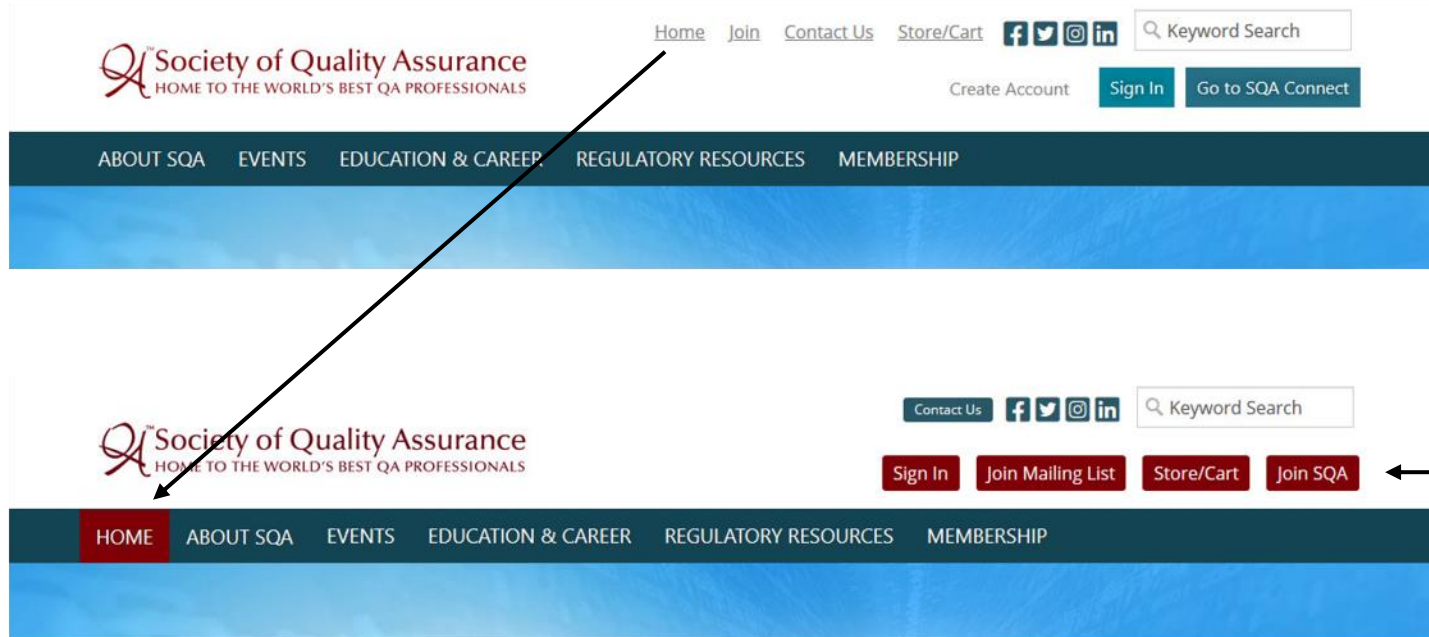


My Account: Improved Access to Your Information

The SQA website has been updated with a new My Account area to make it easier for users to access and maintain their accounts. The new area replaces the old My SQA page, and there is a redesigned sign-in menu to go with it.



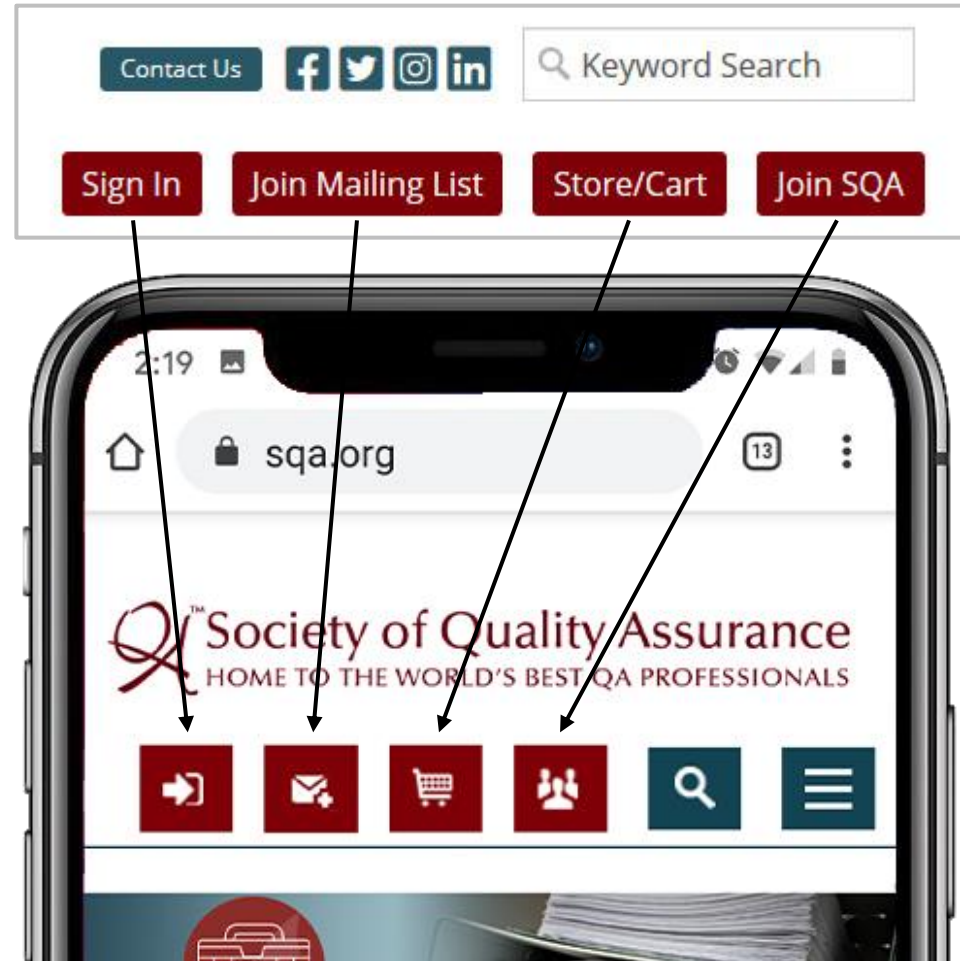
The old menu at the top of the site had small text links and a sign-in button that changed to a My SQA link when a site user logged in.

With the update, the Home link has moved to the main menu, and the sign-in menu has been redesigned.

Before logging in, the sign-in menu displays the following buttons:

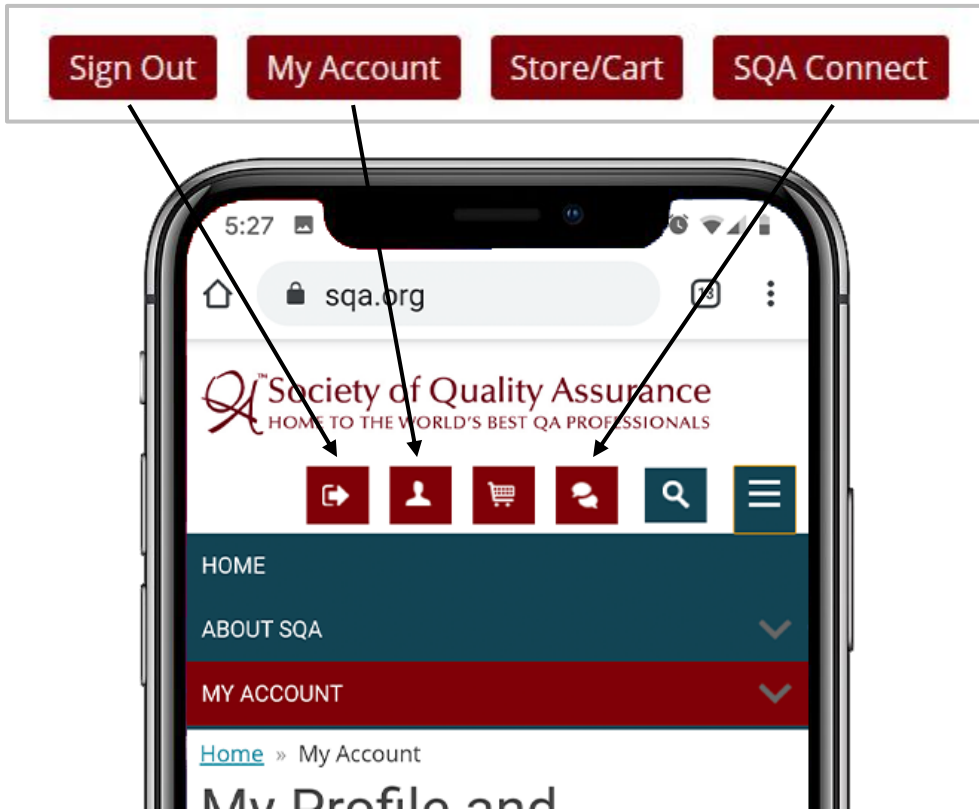
- Sign In
- Join Mailing List
- Store/Cart
- Join SQA

On a mobile device, the buttons in the sign-in menu change into icons. The search field and main menu also turn into blue icons.

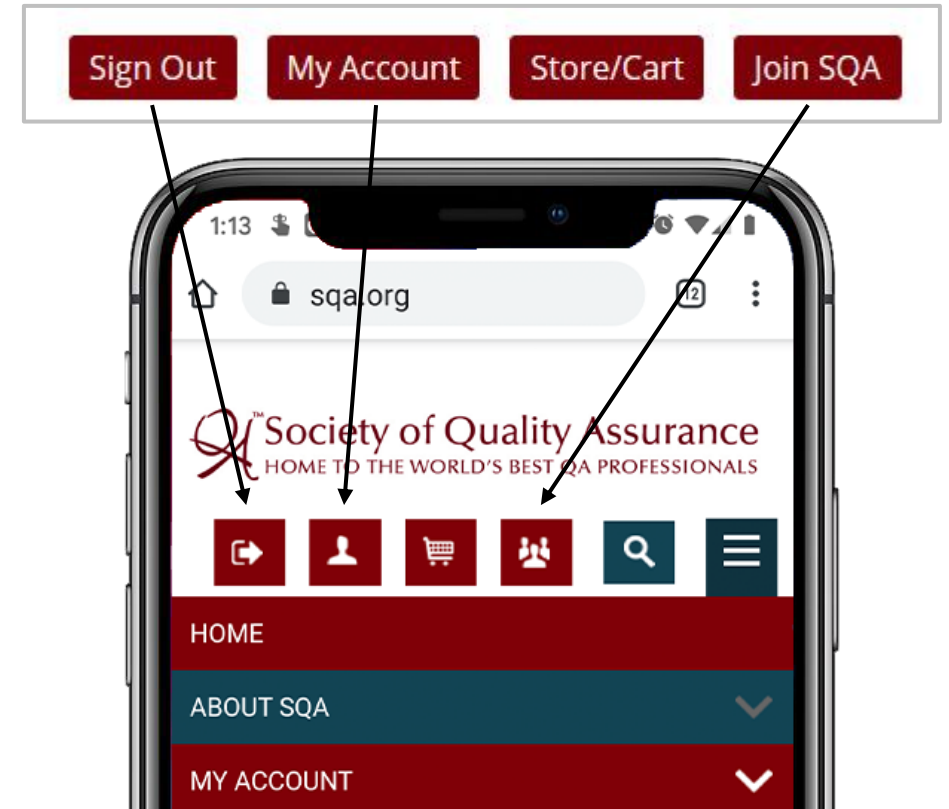


When a site user is signed in, the “Sign Out” button replaces the “Sign In” button, and a “My Account” button provides access to the new account area which can be accessed through the mobile menu as well.

Members have a button for accessing SQA Connect.



Non-members have a button for joining SQA.



When the “My Account” button is clicked or tapped, the new account menu appears. Account features previously accessed through the My SQA page have been given their own pages for streamlined access. The pages are described on slides 8-10.

On a desktop or laptop computer, the account menu appears on the left side of the account pages.

Society of Quality Assurance
HOME TO THE WORLD'S BEST QA PROFESSIONALS

Contact Us | f | t | @ | in | Keyword Search

Sign Out | **My Account** | Store/Cart | SQA Connect

HOME ABOUT SQA EVENTS EDUCATION & CAREER REGULATORY RESOURCES MEMBERSHIP

Home » My Account » Profile & Expertise

My Profile and Expertise

Click/tap a pencil icon below to edit. Click/tap Save at the bottom of the screen to save all changes.

My Profile & Expertise

- My Profile & Expertise
- My Contact Information
- My Membership & Communities
 - My Memberships
 - Go to SQA Connect
 - SQA Member Directory
 - Mentoring Program
- My Online Courses & Recordings
- My Event Registrations
- My RQAP Credential
- My Purchases & Receipts
- My Credits & Balances
- My Password and Username

Job Function/Position Category

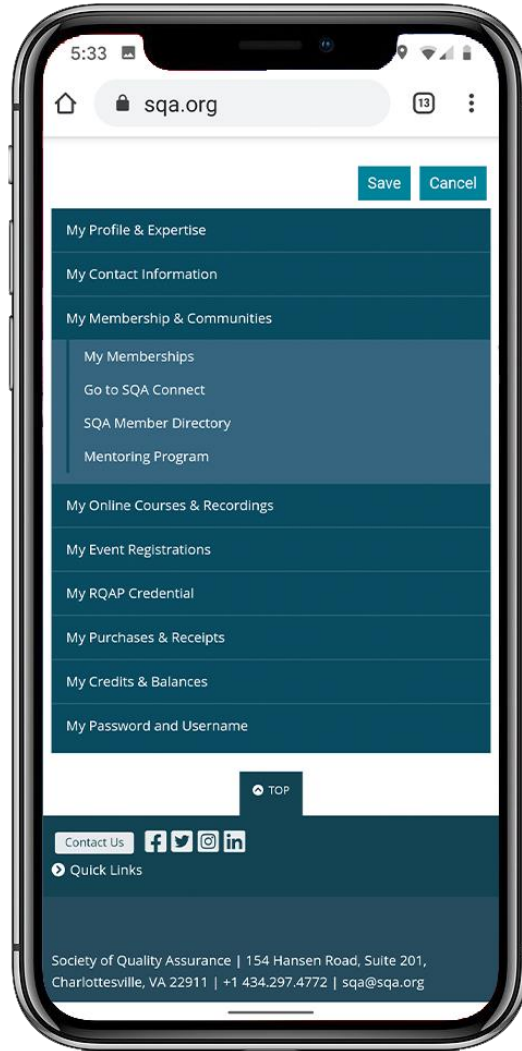
Job Function Management

Areas of Responsibility

GCP	<input checked="" type="checkbox"/>
GLP	<input checked="" type="checkbox"/>
GMP	<input type="checkbox"/>
Animal Welfare	<input checked="" type="checkbox"/>
Other (please specify)	<input type="text"/>

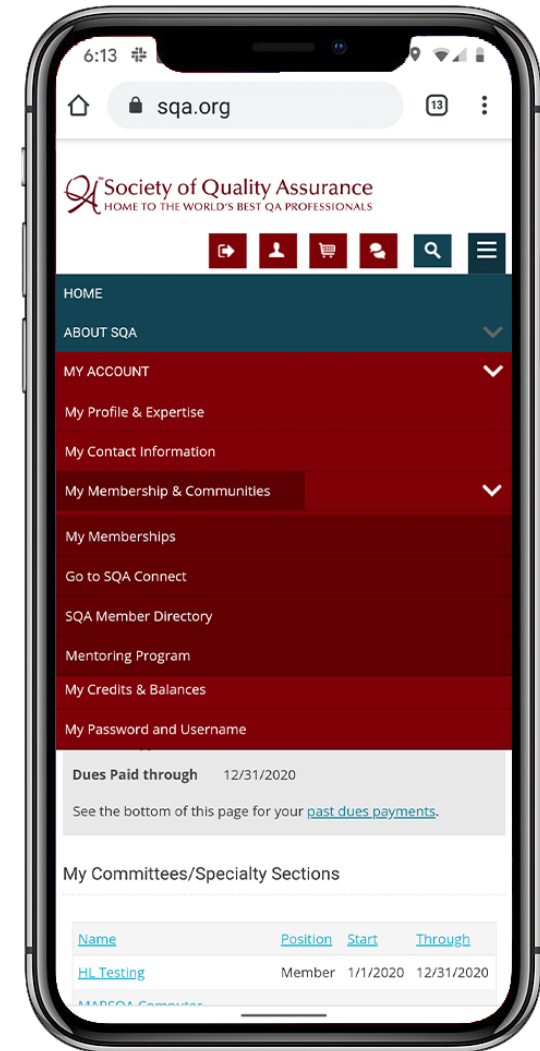
Prefix
(None)

First Name
Jimena



On a mobile device, the account menu appears at the bottom of the account pages (left).

These same account links are also accessible through the mobile drop-down menu at the top of the screen (right).



Account Links for Members and Non-members

SQA Members have a “My Membership & Communities” link on their account menu for access to features specific to membership. For SQA members, Chapter membership is part of the My Memberships page.

Non-members are offered a “Join SQA” link, and users who belong only to an SQA Regional Chapter have a “My Chapter Membership” link on their account menu.

On the following slides, each of the account pages is described briefly.

SQA Member

- My Profile & Expertise
- My Contact Information
- My Membership & Communities
 - My Memberships
 - Go to SQA Connect
 - SQA Member Directory
 - Mentoring Program
- My Online Courses & Recordings
- My Event Registrations
- My RQAP Credential
- My Purchases & Receipts
- My Credits & Balances
- My Password and Username

Non-member

- My Profile & Expertise
- My Contact Information
- Join SQA
- My Chapter Membership
- My Online Courses & Recordings
- My Event Registrations
- My RQAP Credential
- My Purchases & Receipts
- My Credits & Balances
- My Password and Username

SQA “My Account” Pages & Links

My Profile & Expertise — Update your name, job function, area of responsibility, areas of expertise and biography. Link from this page to view your profile in the SQA members-only directory.

My Contact Information — Update your contact information, social media links, and preferences for the types of email you receive from SQA.

My Memberships (SQA Members) — Review your current SQA membership, committee and specialty section memberships, and regional chapter memberships. Link to dues renewal as needed. See members who have joined recently and get in touch with them.

My Chapter Membership (Chapter-only Members) — See your chapter membership status and renew your chapter dues if it is time to do so. Link from here to SQA Connect to participate in your chapter community.

continued, next page

SQA “My Account” Pages and Links *(continued)*

Pay Member Dues *(SQA Members)* — This menu link only appears when it is time to renew your membership. As part of the annual renewal, we ask you to make sure your profile is updated.

Go to SQA Connect *(SQA Members)* — Link for access to your SQA communities. *(Chapter-only members and non-member RQAPs: there are also links to SQA Connect on My Chapter Membership and My Professional Registration.)*

SQA Member Directory *(SQA Members)* — Link to search for and connect with your fellow members.

Mentoring Program *(SQA Members)* — Review your participation in the SQA Mentoring Program. Haven't participated yet? Link for more information.

My Online Courses & Recordings — Access the online education that you have purchased.

continued, next page

SQA “My Account” Pages and Links *(continued)*

My Event Registrations — View and update your registration to upcoming events, and update the information on your attendee badge. Also view past registrations and print confirmations.

My RQAP Credential — If you are a Registered Quality Assurance Professional (RQAP), view your current registration status. Link from here to SQA Connect to participate in your RQAP community. Also find information about the re-registration process and opportunities to earn re-registration units. Not an RQAP? Link to more information about this professional credential.

My Purchases & Receipts — Link to a list of your orders, and access receipts.

My Credits & Balances — Check for any credits or balances you may have.

My Password & Username — Update your login information as needed.

Thank you

for viewing this presentation.

If you have questions or need assistance, please contact SQA Headquarters.

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